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| User Story | Acceptance Criteria | Priority |
| As an administrator, I want to **maintain a list of vendors and suppliers** so I can use them to manage contracts and the catalog of products/services | * User can add and remove vendors and suppliers to a vendor list * User can assign a vendor type:   + Product vendor   + Service provider | Nice to have |
| As an administrator, I want to **manage preestablished state contracts** with vendors | * User can create contracts in the system with vendors which include the following:   + Contract #   + Vendor   + Contract Start Date   + Contract End Date | Nice to have |
| As an administrator, I want to **publish and modify a catalog of products and services** provided by state contracted vendors so consumers can order item(s) they want | * User can add, remove and modify items to a catalog of products and services with the following data points:   + Vendor/Supplier   + Contract #   + Product description   + Keywords   + Categories   + Price   + Manufacturer   + Manufacturer Part Number (OEM #)   + SKU#/Item#   + Product photos   + Availability     - In Stock     - Out of Stock | Must have |
| As an administrator, I want to add product catalog items in bulk so that each item does not have to be added line by line or cell by cell | * When administrators receive product catalogs in the form of a spreadsheet, admins can publish the entire spreadsheet catalog by using a bulk feature to import all items at once * The spreadsheet should contain the following data columns and be able to skip any missing columns or fields:   + Vendor/Supplier   + Contract #   + Product description   + Keywords   + Categories   + Price   + Manufacturer   + Manufacturer Part Number (OEM #)   + SKU#/Item# | Should have |
| As an administrator, I want to **delete products and services** from the catalog so I can ensure items that aren’t available for ordering do not appear | * User can remove an item from the catalog | Must have |
| As an administrator, I want to **create and manage users** so they can access the system | * User can create system users * User can remove system user access | Nice to have |
| As an administrator, I want to **assign roles and permissions to system users** so different tasks can be performed by users based on those permissions | * User can assign roles and permissions to system users:   + Consumer   + Administrator | Nice to have |
| As an administrator, I want to **view active orders and order history** by authorized users so I can approve/reject orders under review, cancel orders and provide support functions | * User can search for active orders by:   + User   + Order Date   + Order #   + Order Status * User can view a list of orders with following columns   + User   + Product(s)   + Order Date   + Order #   + Order Total   + Order Status     - Pending     - Under Review     - Confirmed     - Shipped     - Delivered     - Cancelled | Nice to have |
| As an administrator, I want to **approve or reject orders** that are under review so that only authorized order can be processed | * User can search for active orders by:   + User   + Order Date   + Order #   + Order Status * User can view a list of orders with following columns   + User   + Product(s)   + Order Date   + Order #   + Order Total   + Order Status     - Pending     - Confirmed     - Shipped     - Delivered * User can select an order in Under Review status to approve which will change to order status to Confirmed * User can select an order in Under Review status to reject which will change order status to Cancelled | Nice to have |
| As an administrator, I want to **cancel orders** made by users so I can stop an order in process | * User can search for active orders by:   + User   + Order Date   + Order #   + Order Status * User can view a list of orders with following columns   + User   + Product(s)   + Order Date   + Order #   + Order Total   + Order Status     - Pending     - Under Review     - Confirmed     - Shipped     - Delivered     - Cancelled * User can select an order to cancel if Order Status Pending, Under Review or Confirmed | Nice to have |
| As an administrator, I want to **view overall order statistics** so I can be aware of order trends | * View orders by revenue by product type:   + Hardware     - Drill-down to specific hardware products   + Software     - Drill-down to specific software products   + Services     - Drill-down to specific services | Must have |
| As an administrator, I want to **view details of order statistics** so I can see trends at the vendor, contract or state agency level |  | Should have |

Refinement Notes:

* Should be able to tell when the contract ends so we know that items will not be available
* Be able to add modify and add – select by contract
* Come up with the finalized data format for the bulk import – CSV
* Second report: view all purchase data and export in spreadsheet
* Admin should have the same view as the user page with admin functions